**Exhibitor Instructions Piecemaker’s Quilt Show 2023**

**The LAP Quilt Show will be held Sept 22-23, 2023 at the Crossroads Bible Church**

If you wish to be an exhibitor - complete the attached inventory sheet. All inventory sheets must be received by Tuesday, September 5th, 2023. Keep a copy for yourself (which you will need to pick up your quilts after the show) and give a copy to our Quilt Show Chairs by (1) bringing it to the August Guild meeting (August 22), or (2) mailing it to Melodie Gustavsen, 575 Aster, White Rock, NM 87547 or (3) emailing a Word or PDF file to Melodie at melodie.gustavsen@gmail.com.

To display a quilt in the show, you must be a current member of Piecemakers Quilt Guild and volunteer to help with show preparations or work at the show.

Because we don’t know how many quilts will be offered to show, please prioritize your entries by listing the most important quilts first on your inventory sheet. If we unexpectedly ended up with too many quilts (unlikely?), we would choose quilts to make sure everyone’s top priorities are shown.

Tag each item that will be displayed and list it on the inventory. The Inventory Number is your initials followed by a two digit number, eg DMS-01, DMS-02. The tag should be attached to each item in the lower right front corner.

Exhibited items may be for sale, however the sale must be arranged between the exhibitor and the buyer, so mark the tag and note how the buyer can contact you. The guild will not handle any sales. Also, sold exhibit items may not be removed from the Show until the end of the Show.

We will be accepting wall hangings, large bed quilts, small lap quilts and other quilted items (art quilts, table runners, clothes, tree skirts, etc.)  **We hope to also display the latest guild challenges – The medallion exchange (2020), the Star Gazer’s Exchange (2021), and the Telephone Challenge (2023). We would also like to display quilts from recent workshops together (Landscape Quilts, Shibori Dyed fabric, etc.)**

**Viewer’s Choice voting will be on all items in the show, not by category this year.**

Drop-off for show items between 1-4 pm on Thursday, September 21. All items must be at the show no later than 4pm.

Pickup will be between 3:30 and 4:30 pm on Saturday, September 23 – as quickly as items can be pulled from the show. Items will be verified against the inventory and must be signed for. You may also want to have a picture of your quilt on your phone in case you don’t have your inventory sheet.

If you have any questions, contact Show Chairs Deb McLin at 505-310-8506 (damclin@gmail.com)

Or Melodie Gustavsen at 505-500-6051 (melodie.gustavsen@gmail.com)

See inventory sheet below (Page 2)

**Inventory Sheet Quilt Show 2023**

All inventory sheets must be received by September 5, 2023. Keep a copy (needed to pick up quilts at the end of the show) and send a copy to: Melodie Gustavsen, 575 Aster, White Rock, NM 87547. You may also email a Word or PDF to melodie.gustavsen@gmail.com or turn it in at a guild meeting.

List each item that will be displayed on the inventory sheet below. The Inventory Number is your initials followed by a two digit number, eg DMS-01, DMS-02. A tag (Page 3) should be attached to each quilt in the lower right front corner. If the item is for sale include the contact information on the tag. Remember to put the quilts that are most important to you at the top of your list. Include any details you would like to share about your quilt in the description area. (pattern, techniques, who you made the quilt for, etc.) This information will be typed up and displayed next to your quilt. Include another sheet of paper if you need more space to write about your quilt.

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| Name: |
| Address: |
| Phone Number: |
| E-mail: |
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| **Inventory #** | **Description** | **Dimensions** | **Received (date/initials)** | **Returned****(date/initials)** |
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More Quilts – Page 2

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| Name: |
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| Phone Number: |
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| **Inventory #** | **Description** | **Dimensions** | **Received (date/initials)** | **Returned****(date/initials)** |
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| Inventory # -Made by-Quilted by-Category –\_\_\_Not for Sale or \_\_\_For Sale – Contact information – | Inventory #-Made by –Quilted by-Category-\_\_\_Not for Sale or\_\_\_For Sale – Contact Information - | Inventory #-Made by –Quilted by-Category –\_\_\_Not for Sale or\_\_\_For Sale – Contact Information - |
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