

## Los Alamos Piecemakers Quilt Market – September 24, 2016

### Instructions and Rules

Welcome to Quilt Market 2016. This year's Market Co-Chairs are: Nicole Dunn, 690-6539, [nicole@dunnassoc.net](mailto:nicole@dunnassoc.net), and Micki Taylor, 662-9294, [damtaylors@q.com](mailto:damtaylors@q.com). The quilt market liaison with the Jemez Mtn. Bear Paws Guild is Donna Smith, 575-829-3883, [dnt@glenda.com](mailto:dnt@glenda.com). To help members get prepared for the big event, here are a few instructions and rules.

LAP and Jemez Bear Paws membership dues for 2016 must be paid before a member is eligible to sell items at market. In addition, guild members with items for sale must participate in the market set-up and take-down, and work one shift on market day. Sign-up sheets will be available at guild meetings.

All items to be sold must be handmade, preferably out of fabric or fiber and/or be quilt-related. Handmade jewelry and hand-knitted and hand-woven items are acceptable.

The fee for entering items to sell at this 2016 Quilt Market is **15% of a participant's total sales**. Make sure items are priced accordingly – the 15% will not be added to the listed price. No markdowns will be allowed after 9:30a on Sept 24.

As an added bonus, all market workers and participants can shop between 8:45a to 9:30a. All items must be paid for prior to 10:00a.

All items for sale must be numbered, tagged and itemized on an inventory sheet. If additional pages are needed, copies may be made and/or downloaded from the website: [http://www.losalamos.com/lap/Markets\\_and\\_Shows.html](http://www.losalamos.com/lap/Markets_and_Shows.html). **Items cannot be accepted for sale without the tags and the completed inventory list. No exceptions.**

All items for sale must be delivered to the Crossroads Bible Church on Friday, Sept 26 between 3:30p to 5:30p. Members who cannot make it during this time will need to make arrangements to have someone else deliver their items.

Contact the Quilt Market Co-Chairs with any questions about the suitability of items for sale or assistance with pricing. It will be exciting to see the beautiful items made by our talented members.

**Sale of Second-Hand/Used Items.** We will allow second-hand or used quilt-related items to be sold. For example, this means fabric, books, tools, patterns, equipment, unfinished projects, or other quilting-related items. The regular Quilt Market sales guidelines will apply. Please bundle like items together, if possible and don't mark items for less than \$3.00. Please use the "second-hand/used" tags and inventory sheets printed on any colored paper. White tags and inventory sheets are for "new" items.

**Alternative Work Assignments.** If a member will be out of town on the day of the Market, but they still want to sell items, please call Nicole or Micki to set up an alternative work assignment. We are open to suggestions and will work with the member to figure out a way to meet the Market work requirement – which is equivalent to about 3 hours.

**Publicity.** Charlene McHale, 660-0380, [cjmchale@comcast.net](mailto:cjmchale@comcast.net), is the Publicity Chair. At the August 23 LAP meeting, she will have flyers and handouts for everyone to distribute. Please help her get the word out about the Market!

**Staffing.** We need a Staffing Chair to help staff the quilt market for the various duties to put this show on. Remember, anyone selling items at market must assist with set-up and take-down, along with working one shift during market.

**Set-Up/Display/Take-Down.** We need a Set-Up Chair to find volunteers to help set-up, display and take-down of the show. This includes getting the quilt frames from White Rock to the church, assemble the frames, hang the quilts and/or display all items, take down the show and clean up the church before leaving. The more volunteers, the less the Chair will have to do!

**Silent Auction.** We need a Silent Auction Chair to run the silent auction, take in donated items (not necessarily quilt related), fill-out auction sheets, and handle the completion of the sales. Any donations will be appreciated.